

THE UNIVERSITY OF BRITISH COLUMBIA UBC SCIENCE GRADUATING CLASSES OF 2020/2021

Congratulations, you made it! And what better way than to show off with some beautiful photographs – we can't wait to see your smiling faces on this special date! We strongly encourage you take the time to read the details below to answer all your FAQ's and the procedure to having a smooth graduation photo appointment.

The health and well-being of our employees and customers remains our highest priority. We are committed to providing a safe environment and as we continue to navigate during these uncertain times. All employees will be wearing masks and gloves; sanitizing of surfaces and all studio items are continuously cleaned after use and every ten minutes for the safety of everyone. If you do not feel well, have symptoms or been in direct contact with someone that has been tested positive for the virus, we kindly ask that you postpone your appointment until appropriate.

Practice personal responsibility as you are attending your appointment at your own risk. Evangelos has increased health and safety protocols as advised by health officials, however coming in for your appointment means you acknowledge and accept additional risks associated with the given global health pandemic.

Who We Are:

Evangelos Photography Ltd. is a local photography studio serving UBC with graduation photography services since the 1950's! As our congratulations to you we will be providing the following services **free of charge**:

- Your entire individual Graduation Photography Session + **one** free group session (either: a friendship shot with up to 4 persons **or** family shot with up to 6 persons)
- Photograph necessary for the graduation class composite and yearbook.
- Usage of official graduation gowns, sashes, caps and diplomas – all provided by the studio at the time of your session. Sanitizing and disinfecting of all studio items are done so after use and in rotation with alcohol and medical grade cleaners as appropriate.
- Custom creation of your department's class composite to be hung up on the UBC Vancouver Campus building walls as a final accomplishment of completing your degree and becoming a UBC alumnus!

Booking Appointments:

Online Only! Visit us at WWW.EVANGELOSPHOTOGRAPHY.COM

- Bookings should be done 3-4 weeks in advance, **do NOT wait** until last minute or you will miss out on being in the composite!

THE UNIVERSITY OF BRITISH COLUMBIA UBC SCIENCE GRADUATING CLASSES OF 2020/2021

- Deadlines for yearbook and composite photograph are set by your department. Please contact your department's club Grad Reps or President for more information.

Reschedule / Cancellation Policy

Spacing is now extremely valuable and we cannot afford empty spots. Our cancellation policy will be strictly enforced; there will be no exceptions so please make sure to note your appointment dates as soon as you have booked!

- You must cancel at least 2 business days prior to your appointment or there will be a cancellation fee of \$25.00. No exceptions.
- NO SHOW FEES WILL APPLY. As previously mentioned, spacing is now very valuable during these times, no shows will now result in a fee of \$25.00. Unfortunately, our booking system will not allow you to re-book until the fee is paid.
- LATE POLICY: If you show up to your appointments 10 or more minutes later than your actual scheduled time, there are no longer any guarantees we will be able to schedule you in for that date and a no show fee may apply.

Where Do I Go?

All of our sessions are taken care of at our custom and professional studio located within the heart of Kitsilano and about 10 minutes from UBC Vancouver Campus!

- 3156 West Broadway Ave., Vancouver , BC, V6K 2H3
- Parking: Behind our studio on 10th avenue always has spots (free!) and we have **free parking** in the back lot of our studio! Bike racks: Available right in front of our studio. Bus Lines: 2, 9, 14, 99

What Else To Expect?

\$45.00 Cash Deposit

Why? I thought it was free? It is free – but this deposit just guarantees online access and is 100% refundable (given you follow our simple policy of course!)

- *Why cash only? While we understand this may come across as a little hassle, we would like to thank you for your compliance in helping keep fees down for a locally owned small business. This also ensures that no fees occur to you, if you decide to get a refund.*

**THE UNIVERSITY OF BRITISH COLUMBIA
UBC SCIENCE GRADUATING CLASSES OF 2020/2021**

- *Remember – Deposits are to provide online access and lets us know you want to take advantage of a full session. Deposits are 100% refundable, given you follow our simple policy rule.*

We have a 60 day limit for your deposit that starts on the date you come in for your appointment to take your photographs. This deposit will be credited towards your order for final photographs if placed prior to your 60 days from the date of your session.

- Don't wish to buy photographs? No obligations to purchase!
 - We are not able to provide a refund without you and your receipt. Please be responsible, keep this slip safe and ensure to be within your 60 day limit!
- If you do not inquire about your \$45.00 deposit within your 60 day time limit, the deposit will be forfeited and you are unable to get it back **even if you have placed an order.**

The Session:

Three different rooms, **over** 20 poses – brace yourselves for some hard work!

- Mandatory:
 - The graduation photographs are a series of **traditional** photographs that are taken with you in the academic regalia, trust us – we know some of these poses are 'cheesy & old school', but everyone will LOVE THEM! #proud
 - These photographs are also necessary for the composite and/or yearbook. We will have you choose your photo of choice on the date of your appointment!
- Optional:
 - **Business Photos:** Used for online, LinkedIn, applications, resumes, personal websites, the list goes on!
 - **Outfit of Choice:** We allow for photographs in your outfit of choice: dress, casual wear, sports apparel or even pajamas. You **MUST** come dressed as we are not able to offer change rooms at this time. Casual clothing is not mandatory.
 - **Pets:** YES! We are extremely pet-friendly and understand that our companions go beyond just dogs or cats, all are welcome!
 - **Props:** Bring in your favorite stuffed animal/toy, instrument, books, or even sports equipment. Be creative! As long as it can fit through our door- you're good to go! Forgot to bring something? We have plenty to share at our studio, take your pick!

**THE UNIVERSITY OF BRITISH COLUMBIA
UBC SCIENCE GRADUATING CLASSES OF 2020/2021**

Group Photographs:

We always encourage students to bring family, friends, or loved ones in with them during this special moment. We will take care of everything at once and save you the hassle: group photographs are to be taken at the same time as your individual photographs. No separate appointments needed.

- Your party will kindly be asked to wait outside the studio until it is time to have them in for the group photograph session, we will no longer be offering a lounge area in our studio front.
- Each graduating student is entitled to **one** free group session with their appointment (either: friendship shot of MAX: 4 persons **or** family shot MAX: 6 persons).
 - Want even more? If you wish to have photographs taken with an additional group, a special rate of \$25.99+tax per extra group will be charged to allow for more time with our photographers. Please notify our receptionist in advance. A different group means a change in persons or the number of persons in a photograph.
 - Coming in with a friend group of **5 or more**? Notify our receptionist in advance. Each person in the group is required to pay \$15⁰⁰ so we can allow for a longer session time, and each individual will receive one 5" x 7" print. If you don't want the print, you can now opt for the digital version instead! Maximum 10 persons.
 - *Same, single pose is chosen for ALL members of the group. ALL members of the group must decide on one option: print format or digital format. Must be paid at the time of the session, cannot be combined with any other offers. This offer does not apply to family group photos.*

A Little Extra Advice From Our Staff:

- Ensure to show up 10 minutes before your appointment to sign in. Showing up late to your appointment will no longer guarantee we will be able to schedule you in.
- White or light coloured blouse with a collar is best.
 - Tank tops or V-neck t-shirts are an option if you want nothing to show underneath the gown!
- White or light coloured dress shirts with a darker coloured tie is also most formal.
 - Colour coordinate your tie with your department sash or bring a few with you and we'll help you choose, OR bring on the bowties!
- Dark socks, casual/formal shoes (try your best to leave the runners at home!)

**THE UNIVERSITY OF BRITISH COLUMBIA
UBC SCIENCE GRADUATING CLASSES OF 2020/2021**

- Please come with all your makeup applied as we are unable to offer our dressing rooms to get ready in. Please only bring essentials with you and come prepared.
 - Flyaway hairs can't be retouched, make sure to keep these down by using hairspray and bring a hairbrush with you!
- Ensure to try and keep the facial shine down, don't forget powder/blotting papers!

Viewing, Ordering, Processing Times:

Previewing Photographs:

On the date of your session, Evangelos will provide you with a personalized username and password. In 7 business days, you will be able to preview all your photographs taken at the studio online at www.evangelosphotography.com, all pricing are available online.

- If you are unable to log into your account after 7 days, you MUST contact the studio so we can assist.
- It is your responsibility to login to your account in a timely manner.

Ordering Photographs:

See something you like? Orders are all done online!

- Don't like anything right now? No obligations to purchase!
- Pricing ranges from \$35-\$200+
 - We know you've heard the rumours on how expensive these are, but remember we're a professional studio! Our prices are based off of local labour and other material costs. And trust us, we still guarantee having the lowest prices in town within this profession and much better quality than a standard instant photo lab.
- Order processing times take 4-6 weeks. These are all custom prints and images that our master artists are required to go through and inspect each image; our retouching continues to be done custom both digitally and traditionally by hand!

Studio Information

Evangelos Photography Ltd.

3156 West Broadway Avenue
Vancouver, BC.
V6K 2H3

Email: info@evangelosphotography.com

Website: www.evangelosphotography.com

Telephone: 1- (604) 731-8314